

Instrumental Music Booster Meeting

Wednesday, Sept. 16, 2020

Attendees:

Agnes Charrell- Berthiller	Her Hong Lee	Mia Whitfield
Allison Devenney	Jacqueline Trager	Michael Jimenez
Anita Rao	Jill Denny	Michele Parker
Anna Linde	Jin 7	Mrinalini Sharma
Brenda Moceyunas	Karin Porticos	N Sharma
Chunyue Liu	Kathy Stiles	Neel S
Cynthia Ponce-Pineda	Lara Vastano	Noire Ishiro
Emma Lee	Lisa Shih	Pete Stanley
Gina Estrada	Lou Doan	Ricky Alegria
Gordon Elder	Lynne Ewald	Ru-Fang Yeh
Gwen Byard	Marilyn Stanley	Taylor House

- **Welcome & Introductions:** Peter Stanley opened the meeting at 7:32pm and welcomed all new and returning parents to the group. Going forward, IMPA meetings will take place on the first Tuesday of the month at 7:00pm as stated in the bylaws.

Tues, Oct. 6th 7:00pm will be our next meeting. Peter shared that the IMPA aims to support all instrumental music programs and their directors by direct assistance and by financial aid, as an adjunct to the regular curriculum of official Instrumental Music Program activities which take place outside the classroom and which are not assisted or funded by the District. (Article II, Bylaws of the IMPA). We are a 501c3 non-profit charity, tax id provided on website, providing volunteers and funds to support the instrumental programs at MVHS. Our goal is to spend funds in the year they are raised, with donations going to as many areas as possible. Ex. Clinicians for Marching Band and Winter Auxiliary, instruments and instrument repair as well as professional development for our directors. Parent volunteers help to make the magic happen!

- **Approval of August Minutes:** The minutes from the Music Booster meeting held Aug. 10, 2020 were approved by the majority and will be added to the website soon.
- **Music Director's Reports**
 - **Curriculum updates- Ricky A.** Collaborating with distance learning has been challenging. We are constantly working with what works and doesn't work with online learning, doing our best to re-evaluate what is and isn't working. Thus far, we have only positive things to say about all the students. Back to School night videos have been posted on the website.
 - **Anna's report-**New members please sign up for the elist @mvspartanmusic.net on the MVHS website. New and returning parents, please join the instrumental elist, marching band elist, for communication. Diversity in Music Guest Speaker Series- Lily Ling, Music Director Hamilton SF was a success. Please look out for more guest speakers in the Diversity in Music Speaker Series this year, as well as another collaboration with band, choir, dance. Anna and Ricky thanked all the parents for their endless support!

- **Dept Coordinator update -Jill Denny** Overview of Performing Arts Finances, specifically, how funds come to the school, money is approved by the district for purchases, and how these purchases are handled.

ASB Organization

Student Council Approves

Treasurer signs off

Teacher manages-confidential(scholarships)

Requests through MVHS finance office

District Allocation

Admin Approves

Teacher manages

Requests through principal office

Parent Organization(5013c)

Parent board approves

Teacher input as partner with board

Parents manage accounts (no individual student funds/records)

Parents handle banking, make contribution directly to source (clinician, MVLA payroll, scholarship to finance office)

General Donations

Ultimately deposited in ASB donation

Teacher sole manager

Requests though MVHS finance office

Projected Choir Budget- The ASB portion must be voted and approved by the student leadership council, changes or additions must be brought back to the student leadership council and reflected in the minutes. Jill shared the *projected choir budget* for the year. Fair share- \$220.00 per student, critical, expected of all choir students, given by parents for instruction. Projected income of \$118,400 projected expenses \$98,450. Current projected choir budget has \$23,000 allocated for an accompanist, along with a \$3000 district choir allocation. Principal Mike Jimenez has found another \$24,000 for the choir which will be used for technology, personnel and at home studios for online learning. In addition, MVLA will be providing \$5000 for even more classroom materials and equipment as part of an innovation grant. Estimated income for the year will be \$203,400, with expenses \$183,450.00. There are multiple sources of money-District Allocation, General Donations, ABS organization budget and Parent Organization (5013c) to be considered.

- **Cut Time** is replacing Charms as the student financial tracking system for all performing Arts Departments. There is an annual fee of \$597.00. Michelle De La Ossa will be overseeing the Cut Time process. Jill mentioned that some of the funds budgeted for the school musical, would be used to help pay for Cut Time.

Board Reports

President & VP

- Jacqueline Trager- VP of IMPA, welcomed all returning and new members and mentioned the guiding principle is to support the MVHS music dept. and teachers in their mission to inspire our kids with passion and purpose through music and excellence. We appreciate the teachers and their dedication to sharing their love of music with our children. Thanks also to IMPA board members and parents. We will have a great year!
- **Audit-** this will be covered at the October meeting

- **Spirit wear-Brenda M.** Brenda gave an update on spirit wear. She is ready to go with any spirit needs!
- **Treasurer's report-Karin Porticos**

Recap of last year's Finances

Beginning balance	\$104,000
Revenue	\$46,000
Expenses	\$90,000
Net	\$44,000
Ending balance	\$60,000

Review Budget and Expenses from 2019-2020

Revenue	\$46,000	
Clinicians	(\$68,000)	Includes \$2K Alumni Stipends
Scholarships	(\$5,000)	
PA System (Booster share)	(\$4,000)	
Events	(\$4,000)	Welcome Taco Night, Sr. Dinner, etc.
Guest Artists	(\$3,000)	
Overhead expenses	(\$3,000)	Internet, accounting, insurance, etc.
Music Director Development	(\$2,000)	
Misc.	(\$1,000)	
Total Expenses	(\$90,000)	
NET	(\$44,000)	

Budget proposal for 2020-2021 school year

- The Board proposes dipping into our reserves of \$60K by no more that \$35K to ensure \$25K plus remains for future years
- 1st Semester Distance Learning:
 - \$20K out of reserves
 - Boosters funding for teacher assistants, guest artists, master classes
 - Distributed across every Instrumental Music class/group
 - Will contribute to funding the creation of virtual concerts
- 2nd Semester:
 - Can spend up to \$15K out of reserves

Carol Fisher Fund (senior dinner) & Keep on Scholarship (wellness, mental health)

***Note: No vote was taken on the 2020-2021 budget; more details are needed from the music directors. The budget will be voted on at the October meeting or once priorities are presented by the music directors.**

Questions posed by parents: Will the special microphone packages given to choir students also be available for instrumentalists? (Anna Linde) No, editing for virtual performances in band has many more parts, but we will be asking for other software opportunities or collaboration opportunities.

Is there money for software for editing virtual software? Anna- while there is money budgeted for editing, we welcome additional support from parents and contributions.

Student Music Council representative

- **Marilyn Stanley-** Volunteer Coordinator, Hours Report for the year

Last school year, there were between 15,000-17,000 volunteer hours logged for MVHS. There are many ways to sign up for MB- uniforms, food, pit, etc. and we will welcome volunteers once we find more about MB plans for the year. Uniforms still need to be unhemmed, cleaned and inventoried. Thank you to all the senior parents who have kept the programs moving along, and for training the next group of parents in sewing, baking, driving, serving, etc.

- **Tyler Doan- Music Council President-** Recap of music council meeting included chairs for PR, fundraising, announcements. Goal is to set up all chairs for success this next year and next. Joint performance of all 3 programs in the Spring. Tyler did ask about Pep Band. Directors do not have enough information at this time to know if and when teams will play, and if it will be safe.
 - **Apollo club-** Tyler and Ernest wish to focus on this outreach program for students to go to elementary schools to teach music.

Board Questions: What's happening in Marching Band? Ricky- We are trying to focus on rising the individual performance of each student. We are working on minute details, so that when we do get to meet again, we can hit the ground running. Also, working on ways to bond as a family, with over 100 members.

What about a Virtual band camp? Choir had a virtual choir camp. Anna- We are still not allowed to have cohorts. Homestead will begin cohorts next week with 10-15 students. Jill- We need instruction from the district to meet in person. Michael- When the district allows, it will be in small cohorts.

What is the music for MB? Viva la Vida- Coldplay

Any further plans to practice their instruments in small cohorts? TBD when the district says it is safe to do so.

How can we donate to Boosters? Anna was asked to clarify this question since all donations have been removed from the website and IMPA has been awaiting a response from the directors on this topic. Anna's reply- *Fair share will be incorporated by the music program. It will be a direct ask for all students in all ensembles. Fair share money will be deposited into the ASB accounts for instructional materials; music, equipment, "Day to day" support of the music programs. The Boosters will support staff instruction and additional scholarships. The Boosters look forward to a presentation from Anna and Ricky outlining the direction and financial needs for the music program.*

Karin reminded everyone that if the Boosters need to pay the clinicians, there isn't enough for the Winter Programs. If we return, that money will need to come from somewhere, since there is not enough in reserves.

Meeting Adjourned at 9:12 p.m.

Next meeting Tuesday Oct. 6 7 p.m.